SPECIAL EVENT REPORT FORM

1331 Euclid Avenue Cleveland, OH 44115 unitedwaycleveland.org

Frid No. _____

Form No. _____

Batch No. _____

Please use this electronic form to separate special event checks/credit cards from employee gifts. Indicate total amount raised for special events on this form. Please also indicate Special Event total on row D located on the electronic version of the Campaign Report Envelope form.

Proceeds to be collected at a later date.

_____
Name of Individual Preparing Form

_____
Company Name (Please print as it should appear in any recognition publication

_____
Preparer's Daytime Phone Email Address

_____
Address

_____
Date Prepared

_____
City State Zip

TYPE OF EVENT(S)	Total Amount
	$

FOR UNITED WAY USE ONLY

Audited by _____ Entered by _____ Verified by _____

Date _____ Date _____ Date _____

Please contact a United Way representative at 216.436.2197 with any further questions